



Policy on Conflicting or Outdated Policies

Administrative approved December 20, 2021. Effective immediately.

Revision history: None; new policy.

Scheduled Review Date: July 2025 (Office of the President and Dean)

A. General Rule

Although Southwestern Law School strives to avoid promulgating policies that conflict with other Southwestern policies and reviews policies regularly to ensure they are up-to-date, if an individual discovers a policy conflict or an outdated policy, Southwestern encourages them to report the issue to the Dean's Office (lawdean@swlaw.edu) or the General Counsel (JXanders@swlaw.edu), especially before relying on a policy that appears to conflict with another or seems outdated.

B. Specific Rules

1. Electronic version versus paper copy

If an individual discovers a conflict between an electronic version of a policy and a paper copy of a policy on the same topic, while we encourage the individual to seek guidance as described above, the electronic version typically will control.

2. Same policy with different dates

If an individual discovers different versions of the same policy, the policy with the most current date will apply. If one version is not dated, it will be presumed older than the dated policy.